

Funeral Planning Checklist

A gentle, step-by-step guide for a difficult time. With love, from DownloadSuite.

Right Away

- ☐ Contact close family and friends
- ☐ Choose a funeral home or cremation provider
- ☐ Locate any prewritten wishes, will, or insurance
- ☐ Decide burial or cremation
- ☐ Secure the person's home & pets

Within a Few Days

- ☐ Choose the date, time & location of the service
- ☐ Gather photos for a slideshow or display
- ☐ Write the obituary
- ☐ Select readings, scriptures, or poems
- ☐ Choose music / hymns
- ☐ Ask people to speak or give a eulogy

- ☐ Arrange flowers
- ☐ Order the funeral program

For the Service

- ☐ Confirm officiant / celebrant
- ☐ Assign pallbearers
- ☐ Plan the order of service
- ☐ Arrange transportation
- ☐ Prepare a guest book
- ☐ Plan a reception / repast

Afterward

- ☐ Send thank-you cards
- ☐ Obtain death certificates (order several)
- ☐ Notify banks, Social Security, and accounts
- ☐ Cancel subscriptions & memberships

♥ When you're ready for the program, our [editable Celebration of Life / Funeral Program](#) personalizes in minutes (even on your phone) — [DownloadSuite](#) on Etsy.